

# Getting Started

## Welcome to MobiSystems® OfficeSuite!

OfficeSuite is a complete mobile office solution, allowing you to create, view and edit Microsoft® Word, Excel and PowerPoint files away from your office. With the advanced editing features you can modify documents on-the-go and save them in their original format - **DOC, DOCX, DOCM, RTF, ODT, TXT, XLS, XLSX, XLM, ODS, CSV, PPT, PPTX, PPS, PPSX, PPTM, PPSM and ODP** - just ready to be used back on your desktop computer. You are also able to open **PDF, EML, LOG, and ZIP** files and attachments, as well as iWork Apple files (.pages, .numbers, .key).

## SUPPORTED FORMATS

### OfficeSuite Document Editor:

<b>DOC</b>	Microsoft® Word 97-2003 text documents.
<b>DOCX</b>	Microsoft® Word 2007-2013 text documents.
<b>DOCM</b>	Microsoft® Word text documents with macros.
<b>RTF</b>	Rich Text Format.
<b>ODT</b>	Open Office text documents.
<b>TXT</b>	The commonly used TXT format for compatibility with third-party desktop programs.
<b>LOG</b>	The commonly used LOG format for compatibility with third-party desktop programs.
<b>PAGES</b>	Apple's iWork Documents.

## OfficeSuite Spreadsheet Editor:

<b>XLS</b>	Microsoft® Excel 97-2003 documents.
<b>XSLX</b>	Microsoft® Excel 2007-2013 documents.
<b>XLSM</b>	Microsoft® Excel documents with macros.
<b>ODS</b>	Open Office Spreadsheet documents.
<b>CSV</b>	CSV (comma separated) format ensures the compatibility with third-party desktop programs.
<b>NUMBERS</b>	Apple's iWork Spreadsheets.

## OfficeSuite Presentation Editor:

<b>PPT</b>	<b>PPS</b>	Microsoft® PowerPoint® 97-2003 documents.
<b>PPTX</b>	<b>PPSX</b>	Microsoft® PowerPoint® 2007-2013 documents.
<b>PPTM</b>	<b>PPSM</b>	Microsoft® PowerPoint® documents with macros.
<b>ODP</b>		Open Office Presentation documents.
<b>KEY</b>		Apple's iWork Presentations.

OfficeSuite includes the **OfficeSuite PDF Viewer** which allows you to open Adobe® files.

With OfficeSuite you are also able to open **ZIP** and **EML** files and **PDF** attachments.

This help documentation will highlight the apps functionality and controls, and give you a clear picture of the entire range of OfficeSuite's capabilities.

The first screen you're greeted with in OfficeSuite is the **Homescreen**, which covers editing and creating documents; managing files; adding local, network, and cloud storage locations; and more.

If you'd like to learn about the specific OfficeSuite modules and functions, choose from a topic below:



**[Navigating OfficeSuite](#)**



**[Editing Word Documents](#)**



**[Editing Spreadsheets](#)**



**[Editing Presentations](#)**



**[Viewing PDF Documents](#)**